

## **The Regulations of charging by electronic means**

### **Article 1 Definitions**

For the purposes of these Regulations the following terms are defined as:

**The Organizer** - Wrocław University of Science and Technology established by the National Council Decree of 24 August 1945, published in the Journal of Law of 1945 of 19 September 1945, having its registered office at 27 Wybrzeże Wyspiańskiego, 50-370 Wrocław (NIP 8960005851, REGON 000001614) - who owns the Website, working by means of organizational units of the Universities organizing conferences.

**The Administrator of Personal Data** - Wrocław University of Science and Technology- having its registered office at 27 Wybrzeże Wyspiańskiego, 50-370 Wrocław.

**The Internet Service** - the website of the conference ([epma.pwr.edu.pl/epma2021](http://epma.pwr.edu.pl/epma2021)), through which it is possible to submit Orders and purchase conference services, which is owned by Wrocław University of Science and Technology (the Organizer)

**The Order** – Client’s declaration of will expressing wish to purchase participation in the conference.

**The Client** - the ordering party, domestic or foreign person performing registration and purchase of participation in the conference.

**The Conference** - World congress of predictive, preventive and personalised medicine, September 20-23, 2021, Wrocław, Poland, presented the Internet service, in which the Client can take part after purchasing participation via the Internet Service, or in the form of traditional bank transfer.

**PayU** - PayU SA having its registered office in Poznań, 60-182 Poznań, 182 Grunwaldzka Street, entered in the register of entrepreneurs kept by the District Court Poznań - Nowe Miasto and Wilda in Poznań, VIII Commercial Division of the National Court Register under the number 0000274399, having NIP: 779-23-08-495.

**The Payment Service** - a tool provided by PayU, allowing payments for purchases made on the Internet Service

## **Article 2**

### **Manner and terms of Orders. Conclusion of the agreement. Order cancellation.**

1. The Internet Service allows Clients to place Orders and to make the purchase of participation in the Conference.
2. The Client placing an order for conference services, offered in the Internet service, is required to fill out an application, select the offered package of services and to choose the form of payment. In case an invoice is required, the Client obligatorily provides all the necessary information which are required to issue the invoice.
3. Before the payment, the Client accepts the "The Regulations of charging by electronic means".
4. The Organizer bears no responsibility if the Client supplies false or misleading information, if the Client cannot use the Internet Service or any part thereof as a result of using wrong browser, incorrect configuration of software or hardware, and does not warrant that the use of the Service will be possible using the full range of each hardware and software configuration.
5. After placing the Order, the Client receives an e-mail confirming Order placement, together with the selected package and the price and the method of payment. Upon sending the confirmation message, it is considered that the agreement between the Client and the Organizer was concluded.
6. The Client can change or cancel the placed Order. Changing or cancelling Orders which were already sent, requires notifying the Organizer in the manner specified by the Organizer in Internet Service of the conference.

## **Article 3**

### **Prices. Payments.**

1. The Prices of conference services are presented in the Internet service of the conference. The Prices are given in Euro.
2. Upon receipt of the confirmation referred to in Article 2 Paragraph 5, the Client is obligated to make payments in the chosen form, as indicated in the Order's confirmation.
3. The Client can make a payment for conference participation in the form of a traditional transfer directly to the Organizer's account or in one of the forms indicated below:
  - a) by a bank transfer via the Payment service - if the Client has an account in one of the banks available in the service operating in the country;
  - b) credit card via the Payment service - if the Client is a foreign Client or a national one deciding to make the payment by a credit card.
4. Upon receipt of the payment, the Organizer issues an invoice on the request of the Client. The condition of receiving it is to provide the Organizer with all the necessary data.

**Article 4**  
**Complaints and refunds**

1. The principles of charging, the amounts, and payment deadlines, as well as the principles for refunds are provided by the Organizer in the Internet Service of the conference.
2. A participant may withdraw from the conference in terms and on the principles defined by the Organizer in the Internet Service of the conference.
3. Statements of resignation from the participation in the conference are reported to the Organizer by e-mail or by post to the address given in the Internet Service of the conference.
4. In case of the Client's resignation from the participation in the conference, the Organizer shall refund the received payment in the amount, time and on the principles referred to in Article 4 Paragraph 1.
5. The refunded amount may be reduced by the costs incurred by the Organizer in connection with the accepted Order, as well as bank charges related to the return of the received payments and the fees collected by the PayU Service, in accordance with the agreement between the Wrocław University of Science and Technology and PayU, the payment service provider.
6. Requests and complaints are dealt with within 14 working days from the date of receipt by the Organizer.
7. The Organizer shall make a refund within 14 working days from the date of receipt of the Client's resignation from the participation in the conference, subject to the rules referred to in Article 4 Paragraph 1.
8. In the event when the conference is cancelled by the Organizer, the return of received payments shall take place within 14 working days from the date when the relevant information was submitted to the Client by the Organizer.

**Article 5**  
**The functioning of the Internet Service.**

1. The Organizer makes every effort to ensure that the Internet Service works without any problems. However, due to essential maintenance and modernization there may be short disruptions in operation. The Organizer shall inform on the website of the Internet Service about the planned time and duration of such activities.
2. The Organizer reserves the right to block access to the Internet Service for users suspected of manipulating or trying to manipulate its content by actions threatening the used software or aimed at its destabilization, or those who violate the provisions of these Regulations in any way.

## **Article 6**

### **The technical requirements concerning the conference participant (payer)**

1. Possession of an active email account.
2. Using the current version of the browser Microsoft Internet Explorer (Edge), Mozilla Firefox, Google Chrome or Safari, with JavaScript and cookies.

## **Article 7**

### **Personal data protection**

1. According to art. 13 and 14 GDPR (Regulation of the European Parliament and of the Council (EU) 2016/679 of 27/04/2016) we inform about the processing of personal data by us in connection with activities necessary to organize conferences and other events with the participation of Wrocław University of Science and Technology (the Organizer). In case of any doubts, it is assumed that the person whom the data concerns (specified while placing the Order) by entering their personal data necessary to complete the payment by means of the Payment Service and implementing the service referred to in these Regulations, gives consent to the processing of their personal data for the purposes and within the limits referred to in these Regulations. A person giving personal data of a conference participant (if the data concern other person than the Client) will be responsible for fulfilling the legal obligation to inform the person in question.

2. The scope, goals and methods of personal data processing for these purposes belong to the discretion of the Data controller - Wrocław University of Science and Technology. The Data controller assures processing of personal data obtained in connection with the services specified in the Regulations pursuant to the provisions of General Data Protection Regulation.

3. The Data controller's seat is located in Wrocław at Wybrzeże Wyspiańskiego 27, and is represented by the Rector and persons authorized by the Rector. Contact with the Data controller is possible by e-mail or using the form and data placed on the following website: [www.pwr.edu.pl/kontakt](http://www.pwr.edu.pl/kontakt). In this way, you can also turn to the Data controller in order to exercise the rights that natural persons have on the basis of the GDPR. The Data controller has appointed the Data Protection Officer (DPO). It is a person that you can contact in any matter regarding the processing of your personal data with the Administrator. The seat of the DPO is the same as the seat of the Data controller. The DPO can be contacted via the following e-mail address: [IOD@pwr.edu.pl](mailto:IOD@pwr.edu.pl).

4. The personal data is collected and processed in order to support the process of settlement of receivables from the person taking part in the conference. The recipient of yours personal data is PayU S.A. with the registered office in Poznań, 60-166 Poznań, at ul. Grunwaldzka 186, entered into the Register of Entrepreneurs kept by the District Court for Poznań - Nowe Miasto i Wilda in Poznań, 8th Commercial Department of the National Court Registry under KRS no. 0000274399.

5. In relation to the process of settlement the Organizer provide PayU with yours personal data and authorise it to be used by PayU for processing transaction made by the you and Organizer as well as for the purpose of fulfilling obligations by PayU as defined in Applicable law and relating to processing these Transactions. The transfer of personal data of Customers to PayU shall concern data required to achieve the above-mentioned objectives and shall include without limitation: name and surname, Customer's place of residence, e-mail address. In relation to this data PayU shall become independent data controller.

6. Moreover personal data which may be processed by PayU under the Agreement may be disclosed to entities authorised to obtain it pursuant to Applicable law, including without limitation competent judicial authorities (in particular Polish Financial Supervision Authority, General Financial Information Inspector, National Bank of Poland and tax authorities) as well as to employees of PayU, Payment Schemes and entities administering MATCH (Mastercard) and VMAS (Visa) databases or to persons performing activities requested by PayU, Payment Schemes or entities administering MATCH (Mastercard) and VMAS (Visa) databases under relationships other than employment relationship.

7. In order to provide electronic services the Organizer may also process:

a) information that uniquely identify a subject of rights or a legal entity making the payment by means of the Payment Service;

b) other data necessary due to the properties of the service or a method of its settlement.

c) other data, which:

- are necessary to issue an invoice;
- are admitted for processing on the basis of separate laws or on the basis of an agreement concluded with the Client or a participant in the conference;
- aim at providing the Client with the service including solving technical problems and providing access to functions;
- are necessary to contact the Client, including the purposes related to the provision of services and the Client's service;
- are enforcing compliance with these Regulations, including counteracting fraud and abuse.

This data processing may be related to the contract you are the Party to (article 6 paragraph 1 letter b) of GDPR) - is necessary for processing transaction and for the performance of a spoken contract made by the you and Organizer - to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract

8. The other rules of processing personal data by Organizer and rights of the people who the data concerns are defined in the WUST Privacy Policy, which current content is available on the website of Conference/Event.

**Article 8**  
**Other provisions**

1. Using the services of the Internet Service is equivalent to agreeing to all the terms and the information contained herein.
2. The Client is solely responsible for the accuracy and correctness of the submitted information.
3. The Organizer reserves the right to change these Regulations. If there are any amendments to the Regulations, the Organizer shall inform about them on the Internet Service. In that case, changes in the Regulations come into force on the date of their publication on the website of the Internet Service and have no retroactive effect.
4. In matters not regulated by these Regulations, the provisions of Polish law, including the Civil Code, shall apply.